### COMMONWEALTH OF MASSACHUSETTS

HAMPDEN, ss.

TOWN OF MONSON

### ANNUAL TOWN WARRANT

To any of the Constables of the Town of Monson in said County:

# **GREETINGS:**

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn all the inhabitants of the Town of Monson qualified to vote in Elections and Town Affairs to meet in the Granite Valley Middle School Auditorium on Thompson Street on Monday, May 14, 2012, at 7:00 p.m. to act upon the following articles:

### **ARTICLE 1:**

To hear reports of Town Officers and Committees and act on same or take any other action relative thereto.

#### Recommendation:

Finance Committee Recommends, and I Move the Town Vote (F.C.R.I.M.T.V.) to hear reports of Town Officers and Committees. (See Attachment B)

# **ARTICLE 2:**

To see if the Town will vote to fix the salary or compensation of all elected officials as prescribed, or take any other action relative thereto.

### Recommendation:

F.C.R.I.M.T.V.to fix the salary or compensation of all elected officials as prescribed below:

| Town Clerk    |     |  | 43,855.77 |
|---------------|-----|--|-----------|
| Highway Surve | yor |  | 69,165.00 |

### **ARTICLE 3:**

To see if the Town will vote to re-authorize the existing Revolving Funds under M.G.L. Chapter 44 Section 53E 1/2 as per Attachment A, naming the programs and purposes for which said revolving fund may be expended, the receipts to be credited to the fund, the board, department or officer authorized to expend from said fund and the limit on the total amount which may be expended from said fund during the fiscal year, or take any other action relative thereto.

### Recommendation:

F.C.R.I.M.T.V.to re-authorize the existing Revolving Funds under M.G.L. Chapter 44 Section 53E  $^{1}/_{2}$  as per Attachment A.

# **ARTICLE 4:**

To see if the Town will vote to raise and appropriate and/or transfer and appropriate any sum of money as may be necessary to defray the expenses of the Town for the ensuing year, the fiscal period from July 1, 2012 to June 30, 2013, or take any other action relative thereto.

# Recommendation:

F.C.R.I.M.T.V.to raise and appropriate and/or transfer and appropriate the sum of money necessary to defray the expenses of the Town for the ensuing year, the fiscal period from July 1, 2012 to June 30, 2013 as follows:

| Account                        | Fiscal  | Recommendation 2013 |    | Historical<br>Fiscal | Information 2012 |
|--------------------------------|---------|---------------------|----|----------------------|------------------|
| GENERAL GOVERNMENT             |         |                     |    |                      | -                |
| Purchase of Petroleum Products |         | 204,000             |    |                      | 180,100          |
| BOARD OF SELECTMEN             |         | ,                   |    |                      | ,                |
| Staff Salaries                 | 115,414 |                     |    | 110,245              |                  |
| Expense                        | 6,700   | 122,114             |    | 6,650                | 116,895          |
| FINANCE COMMITTEE              |         |                     |    |                      |                  |
| Staff Salaries                 | 3,366   |                     |    | 3,366                |                  |
| Expense                        | 200     | 3,566               |    | 200                  | 3,566            |
| F. C. RESERVE FUND             |         | 30,000              |    |                      | 30,000           |
| TOWN ACCOUNTANT                |         |                     |    |                      |                  |
| Staff Salaries                 | 97,501  |                     |    | 94,728               |                  |
| Expense                        | 7,141   | 104,642             |    | 7,141                | 101,869          |
| AUDIT                          |         | 39,650              |    |                      | 39,650           |
| BOARD OF ASSESSORS             |         |                     |    |                      |                  |
| Staff Salaries                 | 75,148  |                     |    | 71,185               |                  |
| Expense                        | 15,975  | 91,123              |    | 15,825               | 87,010           |
| REVALUATION                    |         | 750                 | *1 |                      | 750              |
| LAND COURT                     |         | 3,500               |    |                      | 3,500            |
| BANK FEES & PAYROLL            |         | 11,500              |    |                      | 11,500           |
| TREASURER                      |         | ,                   |    |                      | ,                |
| Staff Salaries                 | 67,064  |                     |    | 65,057               |                  |
| Expense                        | 6,950   | 74,014              |    | 6,950                | 72,007           |
| TOWN COLLECTOR                 |         |                     |    |                      |                  |
| Staff Salaries                 | 85,373  |                     |    | 82,821               |                  |
| Expense                        | 31,209  | 116,582             |    | 26,669               | 109,490          |
| LAW DEPT. & CLAIMS             |         | 80,000              |    |                      | 80,000           |
| TECHNOLOGY                     |         | 1,625               |    |                      | 1,625            |
| TOWN CLERK                     |         |                     |    |                      |                  |

| Staff Salaries      | 70,545  |           | 68,475  |           |
|---------------------|---------|-----------|---------|-----------|
| Expense             | 9,150   | 79,695    | 8,250   | 76,725    |
|                     |         |           |         |           |
| ELECTIONS &         |         |           |         |           |
| REGISTRATION        |         |           |         |           |
| Staff Salaries      | 8,500   |           | 6,200   |           |
| Expense             | 8,280   | 16,780    | 5,610   | 11,810    |
|                     |         |           |         |           |
| CONSERVATION        |         |           |         |           |
| COMMISSION          |         | 4,013     |         | 4,013     |
| PLANNING BOARD      |         | 2,400     |         | 2,400     |
| BOARD OF APPEALS    |         | 2,675     |         | 2,675     |
|                     |         |           |         |           |
| MUNICIPAL BUILDINGS |         |           |         |           |
| Staff Salaries      | 25,702  |           | 24,550  |           |
| Expense             | 100,485 | 126,187   | 120,485 | 145,035   |
|                     |         | Í         |         | ,         |
|                     |         |           |         |           |
| GENERAL GOVT. TOTAL |         | 1,114,816 |         | 1,080,620 |

<sup>\*1</sup> transfer and appropriate \$750 from Board of Assessors' Stabilization Fund.

| Account                         |         | Recommendation |    | Historical | Information |
|---------------------------------|---------|----------------|----|------------|-------------|
|                                 | Fiscal  | 2013           |    | Fiscal     | 2012        |
| PUBLIC SAFETY                   |         |                |    |            |             |
| POLICE DEPARTMENT               |         |                |    |            |             |
| Salaries                        | 854,714 |                |    | 827,156    |             |
| Operating Expenses              | 70,960  |                |    | 64,101     |             |
| Cruiser Purchase                | 42,000  |                |    | 41,000     |             |
| Medical Bills                   | 500     | 968,174        |    | 500        | 932,757     |
| EMERGENCY DISPATCH              |         |                |    |            |             |
| Salaries                        |         | 187,312        |    |            | 175,877     |
| FIRE DEPARTMENT                 |         |                |    |            |             |
| Salaries                        | 150,039 |                |    | 144,301    |             |
| House Operating Expense         | 24,442  |                |    | 24,442     |             |
| Truck Operating Expense         | 20,550  |                |    | 19,050     |             |
| Special Services                | 2,150   | 197,181        |    | 350        | 188,143     |
| AMBULANCE                       |         |                |    |            |             |
| Staff Salaries                  | 330,639 |                |    | 309,119    |             |
| Expense                         | 39,378  | 370,017        | *2 | 33,078     | 342,197     |
| BUILDING INSPECTOR              |         |                |    |            |             |
| Staff Salaries                  | 88,258  |                |    | 81,845     |             |
| Expense                         | 6,100   | 94,358         |    | 6,100      | 87,945      |
| SEALER OF WEIGHTS &<br>MEASURES |         | 828            |    |            | 812         |
| EMERGENCY                       |         | 1,780          |    |            | 1,530       |

| MANAGEMENT          |        |           |        |           |
|---------------------|--------|-----------|--------|-----------|
|                     |        |           |        |           |
| ANIMAL CONTROL      |        |           |        |           |
| Staff Salaries      | 11,431 |           | 11,431 |           |
| Expense             | 3,520  | 14,951    | 3,120  | 14,551    |
| PARKING FINES       |        | 0         |        | 400       |
| TREE WARDEN         |        |           |        |           |
| Staff Salaries      | 4,700  |           | 4,700  |           |
| Expense             | 9,125  | 13,825    | 9,125  | 13,825    |
| FOREST FIRE         |        |           |        |           |
| Staff Salaries      | 8,624  |           | 8,454  |           |
| Expense             | 5,500  | 14,124    | 5,500  | 13,954    |
| PUBLIC SAFETY TOTAL |        | 1,862,550 |        | 1,771,991 |

# \*2 \$73,700 raise and appropriate , and \$296,317 transfer and appropriate from Ambulance Receipts Reserved for Appropriation Account.

| Account           |        | Recommendation | Historical | Information |
|-------------------|--------|----------------|------------|-------------|
|                   | Fiscal | 2013           | Fiscal     | 2012        |
| <b>EDUCATION</b>  |        |                |            |             |
| SCHOOL DEPARTMENT |        | 10,197,061     |            | 9,916,667   |
| SCHOOL            |        |                |            |             |
| TRANSPORTATION    |        | 842,639        |            | 763,075     |
|                   |        |                |            |             |
|                   |        |                |            |             |
| EDUCATION TOTAL   |        | 11,039,700     |            | 10,679,742  |

| Account                   | F' 1    | Recommendation | Historical | Information |
|---------------------------|---------|----------------|------------|-------------|
|                           | Fiscal  | 2013           | Fiscal     | 2012        |
| PUBLIC WORKS              |         |                |            |             |
|                           |         |                |            |             |
| HIGHWAY DEPARTMENT        |         |                |            |             |
| Salaries                  | 356,658 |                | 334,821    |             |
| Private Roads Account     | 2,000   |                | 2,000      |             |
| Administration            | 27,925  |                | 27,925     |             |
| General Highway & Bridges | 204,080 |                | 193,300    |             |
| Snow & Ice                | 200,000 |                | 175,000    |             |
| Emergency Repairs         | 10,000  |                | 10,000     |             |
| Road Machinery Account    | 51,700  | 852,363        | 51,700     | 794,746     |
|                           |         |                |            |             |
| STREET LIGHTING           |         | 24,500         |            | 24,500      |
|                           |         | ,              |            | ,           |
|                           |         |                |            |             |
|                           |         |                |            |             |

| CEMETERY DEPARTMENT |        |         |        |         |
|---------------------|--------|---------|--------|---------|
| Staff Salaries      | 65,617 |         | 70,872 |         |
| Expense             | 7,012  | 72,629  | 7,012  | 77,884  |
|                     |        |         |        |         |
| PUBLIC WORKS TOTAL  |        | 949,492 |        | 897,130 |

| Account                       | Fiscal  | Recommendation 2013 | Historical<br>Fiscal | Information 2012 |
|-------------------------------|---------|---------------------|----------------------|------------------|
| HUMAN SERVICES                |         |                     |                      |                  |
|                               |         |                     |                      |                  |
| BOARD OF HEALTH               |         |                     |                      |                  |
| Staff Salaries                | 19,714  |                     | 31,011               |                  |
| Expense                       | 1,480   | 21,194              | 1,480                | 32,491           |
| OTHER HEALTH SERVICES         |         |                     |                      |                  |
| Greater Spfld Senior Services |         | 600                 |                      | 600              |
|                               |         |                     |                      |                  |
| COUNCIL ON AGING              |         |                     |                      |                  |
| Staff Salaries                | 106,824 |                     | 106,824              |                  |
| Expense                       | 23,725  | 130,549             | 23,725               | 130,549          |
| VETERANS' BENEFITS            |         | 27,350              |                      | 27,350           |
| HUMAN SERVICES<br>TOTAL       |         | 179,693             |                      | 190,990          |

| Account               |         | Recommendation | Historical | Information |
|-----------------------|---------|----------------|------------|-------------|
|                       | Fiscal  | 2013           | Fiscal     | 2012        |
| LIBRARY & RECREATION  |         |                |            |             |
|                       |         |                |            |             |
| MONSON FREE LIBRARY & |         |                |            |             |
| READING ROOM ASSN.    |         | 214,725        |            | 214,725     |
|                       |         |                |            |             |
| PARKS & RECREATION    |         |                |            |             |
| Staff Salaries        | 110,952 |                | 108,057    |             |
| Expense               | 19,643  | 130,595        | 19,643     | 127,700     |
|                       |         |                |            |             |
| HISTORICAL COMMISSION |         | 440            |            | 440         |
|                       |         |                |            |             |
| LIBRARY & RECREATION  |         |                |            |             |
| TOTAL                 |         | 345,760        |            | 342,865     |

| Account           | Fiscal | Recommendation 2013 | Historical<br>Fiscal | Information 2012 |
|-------------------|--------|---------------------|----------------------|------------------|
| DEBT SERVICE      |        |                     |                      |                  |
| INTEREST ON SHORT |        |                     |                      |                  |
| TERM DEBT         |        | 50,000              |                      | 10,000           |

| PRINCIPAL & INTEREST ON      |           |           |    |           |           |
|------------------------------|-----------|-----------|----|-----------|-----------|
| LONG TERM DEBT               |           |           |    |           |           |
|                              |           |           |    |           |           |
| Various Capital Acquisitions | 84,800    |           |    | 87,200    |           |
| 110 Main St. Renovations     | 57,750    |           |    | 65,750    |           |
| Ambulance Purchase           | 40,250    |           | *3 | 31,200    |           |
|                              |           |           |    |           |           |
| Middle School Construction   | 885,639   |           | *4 | 879,900   |           |
| High School Construction     | 1,485,100 |           | *5 | 1,474,100 |           |
| Sewer Bonds                  | 14,497    |           | *6 | 15,156    |           |
|                              |           |           |    |           |           |
| Bunyan Rd. Well              | 0         |           |    | 51,125    |           |
| Water SRF Capital Projects   | 106,039   |           | *7 | 106,343   |           |
|                              |           |           |    |           |           |
|                              |           |           |    |           |           |
| DEBT SERVICE TOTAL           |           | 2,724,075 |    |           | 2,720,774 |

<sup>\$3</sup> \$23,250 raise and appropriate; and \$17,000 transfer & appropriate from Ambulance Subscription Fees Reserved for Appropriation Account.

<sup>\*7 \$106,039</sup> raise and appropriate from water enterprise revenue.

| Account                       |        | Recommendation | Historical | Information |
|-------------------------------|--------|----------------|------------|-------------|
|                               | Fiscal | 2013           | Fiscal     | 2012        |
| UNCLASSIFIED                  |        |                |            |             |
|                               |        |                |            |             |
| Pioneer Valley Planning       |        | 1,284          |            | 1,284       |
| Commission                    |        |                |            | ·           |
| Veterans' District Assessment |        |                |            |             |
|                               |        | 25,762         |            | 25,762      |
| Hampden County Pensions       |        | 945,374        |            | 921,075     |
| Health Insurance              |        | 2,144,000      |            | 2,213,600   |
| Life Insurance                |        | 7,600          |            | 4,600       |
| Medicare, Town Share          |        | 165,000        |            | 159,000     |
| Medicaid Reimbursement        |        | 8,200          |            | 8,200       |
| Annual Capital                |        | 28,000         |            |             |
| Blanket Insurance             |        | 267,315        |            | 240,000     |
|                               |        |                |            |             |
| UNCLASSIFIED TOTAL            |        | 3,592,535      |            | 3,573,521   |
|                               |        |                |            |             |
| OMNIBUS TOTAL                 |        | 21,808,621     |            | 21,257,633  |

<sup>\*4</sup> \$869,070 raise and appropriate; and \$16,569 transfer and appropriate from Fund Balance Reserved for Expenditure- Middle School Debt.

<sup>\*5 \$1,436,357</sup> raise and appropriate; and \$48,743 transfer and appropriate from Fund Balance Reserved for Expenditure-High School Debt.

<sup>\*6 \$7,248</sup> raise and appropriate; and \$7,249 raise and appropriate from sewer enterprise revenues.

# **ARTICLE 5:**

To see if the Town will vote to raise and appropriate or transfer and appropriate from available funds a sum of money to the Stabilization Account, as provided in Massachusetts General Laws, Chapter 40, Section 5B, or take any other action relative thereto.

### Recommendation:

F.C.R.I.M.T.V.to pass over this article.

# **ARTICLE 6:**

To see if the Town will vote to raise and appropriate or transfer and appropriate from available funds a sum of money to pay the Town's apportioned share of the Operating and Maintenance and Capital Budget of the Pathfinder Regional Vocational/Technical High School District, or take any other action relative thereto.

# Recommendation:

F.C.R.I.M.T.V.to raise and appropriate \$911,980.00 to pay the Town's apportioned share of the operating and maintenance and capital budget of the Pathfinder Regional Vocational/Technical High School District.

#### **ARTICLE 7:**

To see if the Town will vote to transfer and appropriate the Comcast, Inc. Franchise Fee to Municipal Public Access Cable Television, Inc., or take any other action relative thereto.

# Recommendation:

F.C.R.I.M.T.V.to transfer and appropriate the Comcast, Inc. Franchise Fee to Municipal Public Access Cable Television, Inc.

### **ARTICLE 8:**

To see if the Town will vote to accept any funds which have been offered to the Town's Perpetual Care Cemetery Fund since the last Annual Town Meeting, or take any other action relative thereto.

### Recommendation:

F.C.R.I.M.T.V.to accept any funds which have been offered to the Town's Perpetual Care Cemetery Fund since the last Annual Town Meeting.

### **ARTICLE 9:**

To see if the Town will vote to raise and appropriate or transfer and appropriate from available funds a sum of money with which to meet bills of previous years, or take any other action relative thereto.

### Recommendation:

F.C.R.I.M.T.V.to pass over this article.

### **ARTICLE 10:**

To see if the Town will vote to authorize the Town Treasurer and Town Collector to enter into written agreements with banking institutions having their principal offices in the Commonwealth of

Massachusetts, for a period not to exceed one year, pursuant to which said Town Treasurer and Town Collector agree to maintain on deposit in said institutions specified amounts of the funds of the Town in return for the provision by said institution(s) of banking services; such services that so qualify shall be prescribed by the Commissioner of Revenue, as well as by other provisions of Massachusetts General Laws Chapter 44, et seq., or take any other action relative thereto.

### Recommendation:

F.C.R.I.M.T.V.to authorize the Town Treasurer and Town Collector to enter into written agreements with banking institutions as described above.

#### **ARTICLE 11:**

To see if the Town will vote to authorize the Selectmen to sell at public or private sale, after first giving notice of sale in some convenient and public place in the Town, fourteen (14) days at least before the sale, property taken by the Town under tax title procedure; provided, however, that the Selectmen or whomsoever they authorize to hold such sale may reject any bid which they or the person so authorized may deem inadequate, or take any other action relative thereto.

### Recommendation:

F.C.R.I.M.T.V.to authorize the Selectmen to sell at public or private sale, after first giving notice of sale in some convenient and public place in the Town, fourteen (14) days at least before the sale, property taken by the Town under tax title procedure; provided, however, that the Selectmen or whomsoever they authorize to hold such sale may reject any bid which they or the person so authorized may deem inadequate.

### **ARTICLE 12:**

To see if the Town will vote to raise and appropriate or borrow and appropriate a sum of money up to four hundred seventy-four thousand three hundred and five dollars (\$474,305.00) to be used for construction projects authorized through the Chapter 90 Bond Issue, provided however that the town be reimbursed one hundred per cent (100%) of said sum upon project completion, or take any other action relative thereto.

### Recommendation:

F.C.R.I.M.T.V.to borrow and appropriate \$474,305.00 to be used for construction projects authorized through the Chapter 90 Bond Issue, provided however that the town be reimbursed one hundred per cent (100%) of said sum upon project completion

### **ARTICLE 13:**

To see if the Town will vote to raise and appropriate or transfer and appropriate from available funds a sum of money to operate the Enterprise Trash/Recycling Program for fiscal year 2013 or take any other action relative thereto.

### Recommendation:

F.C.R.I.M.T.V.to to raise and appropriate the sum of \$642,743 from trash enterprise revenue and transfer and appropriate the sum of \$40,000 from trash enterprise free cash for the purpose of operating the Trash/Recycling Program for the fiscal year 2013 as prescribed below:

| Account               | Fiscal<br>2013 | Recom-<br>mendation | Historical<br>Fiscal | Information 2012 |
|-----------------------|----------------|---------------------|----------------------|------------------|
| TRASH ENTERPRISE FUND |                |                     |                      |                  |
| Staff Salaries        | 15,923         |                     | 14,970               |                  |
| Expense               | 666,820        | 682,743             | 666,820              | 681,790          |

# **ARTICLE 14:**

To see if the Town will vote to raise and appropriate and/or transfer and appropriate from available funds a sum of money to operate the Sewer Enterprise Fund for fiscal 2013, or take any other action relative thereto.

### Recommendation:

F.C.R.I.M.T.V.to raise and appropriate \$554,674 from the Sewer Enterprise revenues to be allocated as follows:

| Account                         | Fiscal  | Recom-    | Historical | Information |  |
|---------------------------------|---------|-----------|------------|-------------|--|
|                                 | 2013    | mendation | Fiscal     | 2012        |  |
| SEWER ENTERPRISE FUND           |         |           |            |             |  |
| Staff Salaries                  | 105,587 |           | 89,220     |             |  |
| Expense                         | 35,187  |           | 35,135     |             |  |
| Capital                         |         |           |            |             |  |
| Maint. Of Joint Treatment Plant |         |           |            |             |  |
| with Palmer                     | 395,000 |           | 395,000    |             |  |
| Emergency Reserve               | 18,900  |           | 18,900     |             |  |
| Budgeted Surplus                | 0       | 554,674   | 0          | 538,255     |  |
|                                 |         |           |            |             |  |

and that \$30,000 be raised and appropriated in the General Fund and funded from the Sewer Enterprise revenues, to be allocated for indirect costs as follows; and that \$7,249 for debt to be appropriated in the general fund and funded from sewer enterprise revenues; and \$7,248 for debt to be appropriated in the general fund from the tax levy as follows:

| Estimated Indirect Costs for the |        | Historical | Information |   |
|----------------------------------|--------|------------|-------------|---|
| Sewer Enterprise appropriated    |        | Fiscal     | 2011        | 1 |
| within Omnibus                   | 30,000 |            | 26,000      |   |
| Sewer Debt within the Omnibus    | 14,497 |            | 15,156      |   |

# **ARTICLE 15:**

To see if the Town will vote to raise and appropriate and/or transfer and appropriate from available funds a sum of money to operate the Water Enterprise Fund for fiscal 2013, or take any other action relative thereto.

# Recommendation:

F.C.R.I.M.T.V.to raise and appropriate \$358,845 from the Water Enterprise revenues to be allocated as follows:

| Account               | Fiscal  | Recom-    | Historical | Information |
|-----------------------|---------|-----------|------------|-------------|
|                       | 2013    | mendation | Fiscal     | 2012        |
| WATER ENTERPRISE FUND |         |           |            |             |
| Staff Salaries        | 156,447 |           | 131,921    |             |
| Expense               | 197,398 |           | 197,276    |             |
| Capital               |         |           |            |             |
| Emergency Reserve     | 5,000   |           | 5,000      |             |
| Budgeted Surplus      |         | 358,845   | 0          | 334,197     |

and that \$44,000 be raised and appropriated in the General Fund and funded from the Water Enterprise revenues, to be allocated for indirect costs as follows; and \$106,039 for debt to be appropriated in the general fund and funded from water enterprise revenues as follows:

| Estimated Indirect Costs for the |       |    | Historical | Information |
|----------------------------------|-------|----|------------|-------------|
| Water Enterprise appropriated    |       |    | Fiscal     | 2012        |
| within Omnibus                   | 44,0  | 00 |            | 44,000      |
| Water Debt within the Omnibus    | 106,0 | 19 |            | 157,468     |

### **ARTICLE 16:**

To see if the Town will vote to raise and appropriate or transfer and appropriate from available funds a sum of money to the Fund Balance Reserved for High School Construction Debt, or take any other action relative thereto.

#### Recommendation:

F.C.R.I.M.T.V.to transfer and appropriate \$60,000.00 from Overlay Surplus to the Fund Balance Reserved for High School Construction Debt Account.

### **ARTICLE 17:**

To see if the Town will vote to appropriate or reserve from the Community Preservation annual revenues in the amounts recommended by the Community Preservation Committee for committee administrative expenses, community preservation projects and other expenses in fiscal year 2013, with each item to be considered a separate appropriation:

# Appropriations:

From FY 2013 estimated revenues for Committee Administrative Expenses\$ 15,000

#### **Reserves:**

| From FY 2013 estimated revenues for Historic Resources Reserve | \$ 25,000 |
|--|-----------|
| From FY 2013 estimated revenues for Community Housing Reserve  | \$ 25,000 |
| From FY 2013 estimated revenues for Open Space Reserve         | \$ 25,000 |
| From FY 2013 estimated revenues for Budgeted Reserve           | \$160,000 |

### Recommendation:

F.C.R.I.M.T.V. to transfer and appropriate \$15,000 from Fiscal 2013 Community Preservation Fund revenues to Community Preservation Committee Administrative Expenses; and reserve from Fiscal 2032 Community Preservation Fund revenues \$25,000 to each of the following Reserve Accounts:

Historic Resources Reserve, Community Housing Reserve, and Open Space Reserve to be held in reserve for future appropriations; and further to reserve \$160,000 to the Community Preservation Budgeted Reserve Account for future appropriations.

### Article 18:

To see if the Town will vote to raise and appropriate Three Million Four Hundred and Thirty Five Thousand Dollars (\$3,435,000.00) and that the Town Treasurer with the approval of the Board of Selectmen is authorized to borrow up to Three Million Four Hundred and Thirty Five Thousand Dollars (\$3,435,000.00) pursuant to M.G.L. Chapter 44, et. seq. for the following purposes: the construction of a new Town Office/Police Facility at 110 Main Street, Monson, MA, the demolition of the existing structure on that location, for original equipment and furnishings and any other legal purposes related and incidental thereto. And further direct that any funds received from insurance reimbursements from the damage caused by the June 1, 2011 tornado to the existing facility be applied in addition to these funds for a total project cost not to exceed the sum of Ten Million Three Hundred and Thirty Five Thousand Dollars (\$10,335,000.00). Provided however that this vote shall be contingent upon the Towns approval to exempt from the limitation on total taxes imposed by Massachusetts General Laws, Chapter 59, Section 21C (so called "Proposition 2 ½") the amounts required to pay the principal and interest on the borrowing authorized by this vote, or take action relative thereto.

#### Recommendation:

F.C.R.I.M.T.V.to raise and appropriate Three Million Four Hundred and Thirty Five Thousand Dollars (\$3,435,000.00) and that the Town Treasurer with the approval of the Board of Selectmen is authorized to borrow up to Three Million Four Hundred and Thirty Five Thousand Dollars (\$3,435,000.00) pursuant to M.G.L. Chapter 44, et. seq. for the following purposes: the construction of a new Town Office/Police Facility at 110 Main Street, Monson, MA, the demolition of the existing structure on that location, for original equipment and furnishings and any other legal purposes related and incidental thereto. And further direct that any funds received from insurance reimbursements from the damage caused by the June 1, 2011 tornado to the existing facility be applied in addition to these funds for a total project cost not to exceed the sum of Ten Million Three Hundred and Thirty Five Thousand Dollars (\$10,335,000.00). Provided however that this vote shall be contingent upon the Towns approval to exempt from the limitation on total taxes imposed by Massachusetts General Laws, Chapter 59, Section 21C (so called "Proposition 2 ½") the amounts required to pay the principal and interest on the borrowing authorized by this vote.

#### Article 19:

To see if the Town will vote to transfer and appropriate a sum of money from the Water Enterprise Free Cash to purchase a new utility truck for the Water Department or take any other action relative thereto.

### Recommendation:

F.C.R.I.M.T.V.to transfer and appropriate \$55,000.00 from Water Enterprise Free Cash to purchase a new utility truck for the Water Department.

#### Article 20:

To see if the Town will vote to transfer and appropriate a sum of money from the Sewer Enterprise Free Cash to the Sewer Easement Clearing Account for tree removal on cross-country sewer easements, or take any other action relative thereto.

#### Recommendation:

F.C.R.I.M.T.V.to transfer and appropriate \$10,000.00 from Sewer Enterprise Free Cash to the Sewer Easement Clearing Account for tree removal on cross-country sewer easements.

### Article 21:

To see if the Town will vote to accept the renumbering and revision of the various General Bylaws of the Town from their original numbering or their numbering in the General Bylaws, as amended and approved by the Town, to the number or codification, arrangement, sequence and captions and the comprehensive revisions to the text of the General Bylaws as set forth in the TOWN OF MONSON GENERAL BYLAWS on file with the Town Clerk, and said TOWN OF MONSON GENERAL BYLAWS being a compilation and comprehensive revision of the present General Bylaws of the Town. All General Bylaws of general and permanent nature, as amended, heretofore in force and not included in the General Bylaws shall be repealed, except that such repeal shall not affect any suit or proceeding pending as a result of an existing law, and such repeal shall not apply to or affect any bylaw, order or article heretofore adopted accepting or adopting the provisions of any statute of the Commonwealth of Massachusetts:

# Article 1 Records and Reports

Section 1-Annual Town Report

Section 2-Annual Town Report of Boards/Committees

Section 3-Annual Town Report

Section 4-Assessors Valuation List

Section 5-Committees Records

# Article 2 <u>Finance Committee</u>

Section 1-Appointments

Section 2-Appointments by Moderator

Section 3-Vacancies

Section 4-Financial Budgets

Section 5-Recommendation of Annual Report

Section 6-Reports/recommendation of Committees

# **Article 3** Town Meeting

Section 1-Hours of Polls

**Section 2-Town Meeting Posting** 

Section 3-Ouorum

Section 4-Copies of Warrant

Section 5-Moderator

Section 6-Reading of Articles

Section 7-Expenditure of Monies

Section 8-Divided Motion

Section 9-Proposed Amendments of Monies

Section 10-Attorney Disclosure

Section 11-Yearly Committees report

Section 12-Dissolution of Meeting

Section 13-Annual Town Election Date

# **Article 4** Financial Affairs

Section 1-Audit of Accounts

Section 2-Payments from Treasurer

Section 3-Outstanding Bills

Section 4-Payments to Treasurer

Section 5-Methods of Accounting

Section 6-Outstanding Trash Bill

Section 7-Outstanding Water Bill

Section 8-Outstanding Sewer Bill

# Article 5 Contracts by Town Officers

Section 1-Personal Financial Interest

Section 2-Contracts in Excess of \$200.00

Section 3-Contracts Beyond One Year

Section 4-Contracts Exceeding \$5000.00-Bonds

Section 5-Receiving Compensation or Commission

# Article 6 Legal Affairs

Section 1-Appointment of Town Counsel

Section 2-Selectmen as Agents of All Claims

Section 3-Duties of Town Counsel

Section 4-Settlements Less Than \$1000.00

Section 5-Requirements of Annual Report

# Article 7 Numbering of Buildings

Section 1-Duties of Selectmen

Section 2-Requirements

# Article 8 Penalty

Section 1-Violation

Section 2-Board of Health Tobacco Regulations

-Enforcement

-Fines

Section 3-Regulation Affecting Youth Access to Tobacco

-Enforcement

-Fines

| Article 9  | <b>Temporary Repairs to Private Ways</b>   |
|------------|--|
| Article 10 | False Alarms   |
| Article 11 | Inspector of Gas Piping and Gas Appliances   |
| Article 12 | <b>Election of Water and Sewer Commissioners</b>   |
| Article 13 | Dog Regulations Section 1-Regulations Section 2-Penalties Section 3-Leash Requirements Section 4-Temporary Licensing   |
| Article 14 | Public Safety Section 1-Possession of Leaded Firearms Section 2-Removal of Vehicle from Public Way   |
| Article 15 | <b>Board of Appeals</b>  |
| Article 16 | Town Treasurer Section 1-Appointment Section 2-Term Section 3-Effective Date   |
| Article 17 | <b>Low Level Waste and Hazardous Waste Dump</b>  |
| Article 18 | <b>Driveway, Private Way or Other Land Alterations</b>   |
| Article 19 | Public Drinking  |
| Article 20 | Water Use Restriction Section 1-Authority Section 2-Purpose Section 3-Definitions Section 4-Declaration Section 5-Restrictions Section 6-Notification Section 7-Termination Section 8-State of Emergency Section 9-Penalties Section 10-Severability |

**The Private Policy Protection Act of 2007** 

Article 21

# 14

# Article 22 <u>Community Preservation Committee</u>

Section 1-Establishment

**Section 2-Duties** 

Section 3-Requirements Section 4-Amendments Section 5-Severability Section 6-Effective Date

# Article 23 Department of Municipal Finance

Section 1-Establishment

Section 2-Authority

Section 3-Responsibility Section 4-Board of Assessors

Section 5-Estimates of Monies

Section 6-Reports

Section 7-Establishment

Section 8-Duties Section 9-Contracts

# Article 24 <u>Trench Permitting</u>

# Article 25 Brush Fire Permits

Section 1-Authority

Section 2-Fees

Section 3-Responsibility

**Section 4-Permits** 

# Article 26 <u>Council on Aging</u>

# Article 27 Recycling

# Article 28 Right to Farm

Section 1-Legislative Purpose and Intent

Section 2-Definitions Section 3-Declaration Section 4-Effective Date

Section 5-Disclosure Notification to Real Estate Buyers

Section 6-Resolution of Disputes

Section 7-Severability

# Article 29 <u>Stretch Energy Code</u>

Section 1-Definitions Section 2-Purpose Section 3-Applicability Section 4-Authority Section 5-Enforcement

Or take any other action relative thereto.

#### Recommendation:

F.C.R.I.M.T.V.to accept the renumbering and revision of the various General Bylaws of the Town from their original numbering as presented above.

### Article 22:

To see if the Town will vote to adopt the following by-laws relating to the licensing of pawnbrokers within the Town pursuant to M.G.L. c. 140 §§ 70 to 85 and §202 to 205, and gold, silver and platinum dealers in accordance with M.G.L. c. 266, §142A and further that the General Bylaws be amended to add Article 30 to the Town of Monson Bylaws entitled "Pawnshop, Dealers and Collectors" as follows:

# ARTICLE 30-PAWN SHOP, DEALERS AND COLLECTORS

<u>Section 1</u>. All dealers in and keepers of shops for the purchase, sale or barter of junk, old or precious metals or secondhand articles in this Town shall be licensed by the Selectmen. The fee for such license shall be established by the Board of Selectmen. For the purpose of this by-law, the term "precious metals" shall include any precious metal such as gold, silver or platinum without regard to the form or amount.

# Section 2.

- A). Every licensed dealer of a shop for the purchase, sale or barter of junk, old or precious metals or secondhand articles within this Town shall keep a book in which shall be written at the time of every purchase of any such article a description thereof and the name, age and residence of the person from whom and the day and hour when such purchase was made, and such book shall at all times be open to the inspection of the Selectmen or any person by them authorized to make such inspection, and every licensed dealer of such shop shall put in some suitable and conspicuous place on his or her shop a sign having his or her name and occupation legibly inscribed thereon in large letters.
- B). Such shop and all articles of merchandise therein may at all times be examined by the Selectmen or by any person by them authorized to make such examination and no article purchased or received by such licensed dealer shall be sold or altered or removed from premises until a period of at least thirty days has elapsed from the date of its purchase or receipt.
- C). The licensed dealer shall cause to be delivered to the Monson Police Department on a weekly basis, a copy of all transactions recorded in their book. If, during the preceding week, such licensed

dealer has taken no articles for sale or liquidations, he/she shall make out and deliver to the Police Department a report of such fact.

- D). All licensed dealers shall produce a receipt identifying the business name, address, and license number. It shall contain an accurate and detailed description of all items including but not limited to: all distinguishing marks, model names or numbers, serial numbers, etchings or engravings. Jewelry items shall include a complete description including the material, ring size, weight, chain length, shapes, karat weight and color.
- E). All licensed dealers shall refrain from paying cash for precious metals and articles purchased that will be liquidated, melted down, or resold. The preferred method of payment should be a business check which can be traced back to the recipient.
- <u>Section 3</u>. All junk collectors who collect, by purchase or otherwise, junk, old metals or secondhand articles from place to place in this Town shall be licensed by the Selectmen.
- <u>Section 4</u>. Whoever violates this section shall be liable to a penalty of \$50.00-\$100.00 for each offense.

# Section 5.

- A). For all jewelry transactions, the licensed dealer shall take a color photograph of each junk dealers and collectors individual items in as much detail possible. The licensed dealer shall photograph, in color, any person selling articles and keep the photographs with said books as part of his records.
- B). The licensed dealer shall obtain positive identification, make a color copy of, and record the full name, address, date of birth, and who shall be required to sign documentation avowing to the accuracy of the information listed, and ownership of said items being sold.

Or take any other action relative thereto.

#### Recommendation:

F.C.R.I.M.T.V.to defer to the By-Law Committee for a recommendation.

### Article 23:

To see if the Town will vote to accept the provisions of M.G.L. c. 40, Section 22D and adopt the following by-laws pursuant to M.G.L. c. 40, Section 20 or any other enabling authority relating to the banning of parking on all ways for removal of snow and ice and further that the General Bylaws be amended to add Article 31 to the Town of Monson Bylaws entitled "Parking Ban" as follows:

# ARTICLE 31-PARKING BAN

The Board of Selectmen or its designee may declare a parking ban on all ways within the Town for the purposes of snow and ice removal or any other state of emergency and shall be responsible for lifting the ban when determined that it is no longer necessary.

# Snow/Ice Removal:

In the event of a parking ban declaration for snow and ice removal, no motor vehicle, other than a Town vehicle acting in an emergency shall be parked on any way within the Town.

Between the hours of 6AM-1AM, parking will be permitted on Main Street between Hampden Avenue and Washington Street. Any legally operating business outside of this area that requires on street parking during a ban shall contact the police department for permission, which shall be granted unless substantial public safety is a risk.

# State of Emergency:

In the event of a parking ban declaration for a state of emergency, no motor vehicle, other than one acting in an emergency, shall be parked on any way within the Town.

# Motor Vehicle Removal:

The Chief of Police and/or the Highway Department Superintendent or their designee may remove or cause to be removed any motor vehicle parked in violation of the parking ban.

# Owner Responsible for Charges:

The owner or operator of a motor vehicle removed pursuant to this by-law shall be fully responsible for all charges and expenses incurred for removal and storage of such motor vehicle as well as the payment of any fines imposed under this by-law.

# Penalty for Violation of this By-law:

In addition to any other legal remedies that may be available, whoever violates any provision of this by-law, the violation of which is subject to specific penalty, may be penalized by non-criminal disposition as provided in Massachusetts General Laws, Chapter 40, Section 21D as amended in accordance with the penalty and fine schedule established in the Town of Monson Bylaw.

Or take any other action relative thereto.

### Recommendation:

F.C.R.I.M.T.V.to defer to the By-Law Committee for a recommendation.

### Article 24:

To see if the Town will vote to adopt the following by-laws relating to snow, ice and water and further that the General Bylaws be amended to add Article 32 to the Town of Monson Bylaws entitled "No Snow/Debris Deposited In, On or Across Public Way" as follows

# ARTICLE 32-NO SNOW/DEBRIS DEPOSITED IN, ON OR ACROSS PUBLIC WAY

No person, other than an employee or other person in the service of the Commonwealth of Massachusetts or the Town of Monson shall direct, discharge, dump, shovel, pile, push, blow, plow or deposit snow, ice, water under conditions where water would be subject to freezing, leaves, debris or any other matter onto, into or across any public way, including sidewalks or public property, or cause, direct, sanction or authorize any such activity involving snow, ice, water leaves, debris or any other matter onto a public way or public property.

# **Penalty:**

In addition to any other legal remedies that may be available, whoever violates any provision of this by-law, the violation of which is subject to specific penalty, may be penalized by non-criminal disposition as provided in Massachusetts General Laws, Chapter 40, Section 21D as amended in accordance with the penalty and fine schedule established in the Town of Monson by-law.

### Recommendation:

F.C.R.I.M.T.V.to defer to the By-Law Committee for a recommendation.

# Article 25:

To see if the Town will vote to amend Article 3 Section 13 of the General Bylaws of the Town as follows:

# Current:

"The Annual Town Election will be held on the first Monday in April."

# **Proposed amendment:**

"The Annual Town Election will be held on the first Monday in June."

Or take any other action relative thereto.

### Recommendation:

F.C.R.I.M.T.V.to approve Article 3 Section 13 of the General Bylaws of the Town as described above.

#### Recommendation:

F.C.R.I.M.T.V.to approve Article 3 Section 13 of the General Bylaws of the Town current wording: "The Annual Town Election will be held on the first Monday in April" to be changed to "The Annual Town Elections will be held on the <u>second Tuesday in June</u>."

You are hereby directed to serve the Warrant by posting an attested copy thereof in at least two public places in the Town, seven days at least before the time appointed for holding the meeting aforesaid.

Hereof fail not and make due return of this Warrant with your doings thereon to the Town Clerk at the time and place of said meeting.

Given under our hands this first day of May, 2012.

Richard M. Smith, Chairman

Edward A. Maia

Edward S. Harrison

# MONSON BOARD OF SELECTMEN

# COMMONWEALTH OF MASSACHUSETTS

HAMPDEN, ss.

May 2012

Pursuant to the within Warrant, I have notified and warned the legal voters of the Town of Monson by posting an attested copy of said Warrant in at least two places in said Monson seven days at least before the time appointed for holding the meeting aforesaid.

A true Copy, ATTEST:

Constable of Monson

Town Clerk